



Church Hill, Kingsnorth, Ashford, Kent TN23 3EF  
T 01233 622673 | email: hos@kingsnorth.kent.sch.uk

Head of School Mrs S Sullivan

Dear Parents / Carers

Please find attached to this email a document illustrating the drop-off and collection procedures around the school from **TOMORROW** (Tuesday 02 June 2020)

**Advanced Notice:**

The school car park will be closed in the mornings.  
Please use the village hall car park or walk where possible.

We will take the temperature of each child and anti-bac their hands on entry.  
Children do not need to bring anything extra into school – apart from a water bottle (named) which will stay in school each day.

At collection time – we will operate a one way system around the school – entrance in through the Green Year R Gate  
Collect younger siblings first and make your way around to any older siblings – see map  
If the collection times are different, please re-queue after exiting the school to make another collection.

**Drop-off Times:**

**Gates open 5 mins before**

Year R – 9:00 am

Year 1 – 8:45 am

Year 2 – 8:30 am

Year 3 – 8:30 am

Year 4 – 8:30 am

Year 5 – 8:30 am

Year 6 – 9:00 am

- We must insist that parents/carers **DO NOT gather** after drop off or collection
- Unfortunately, staff will **NOT** be available to talk to at collection – please email the office to arrange an appointment
- You must be prompt (drop-off/collection) to ensure the smallest amounts of people arriving at the same time.
- We sincerely apologise for any inconvenience – we wouldn't normally make these demands of you.

**To clarify:**

'Critical Worker' children, to continue attending school (as through lock-down) – now using new assigned entrance and exit routines.  
New 'Key Worker' and 'Vulnerable' children to follow the guidance attached.

**Collection Times:**

**Gates will open at 2:55pm**

Year R – 3:00 pm

Year 1 – 3:15 pm

Year 2 – 3:00 pm

Year 3 – 3:00 pm

Year 4 – 3:00 pm

Year 5 – 3:00 pm

Year 6 – 3:15 pm

**A reminder:**

Year R+1 (new key worker/vulnerable children) start **Tuesday 02** June  
Year 2, 3+4 (new key worker/vulnerable children) start **Monday 08** June  
Year 5+6 (new key worker/vulnerable children) start **Wednesday 10** June

We are very much looking forward to welcoming some children back in to our Kingsnorth Family.  
We wish it could be more of you.

Take Care – Stay Safe!

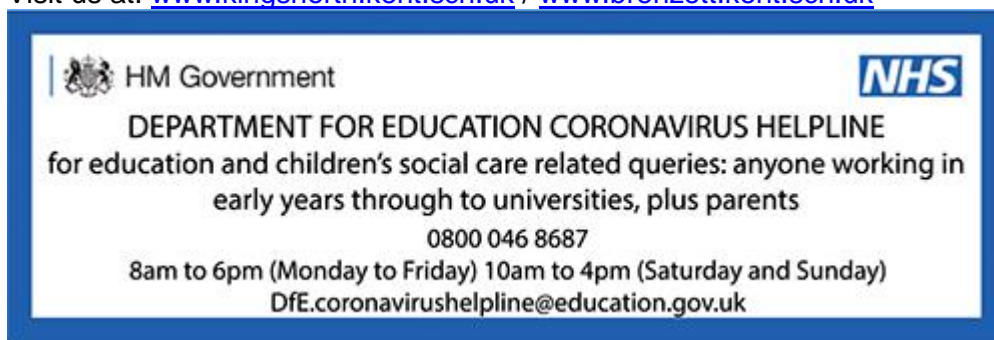
Kind regards,  
Iain Witts

Executive Headteacher  
Kingsnorth and Brenzett CE Primary Schools and the Kingsnorth English Hub



Kingsnorth CE Primary School - 01233 622673  
Brenzett CE Primary School - 01797 344335

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