



April 2026

'With faith, endeavour to achieve'*We AIM to ensure that every person in our school family is at the heart of everything we do, think and believe.**Our values are roots which weave through our entire being and create a learning community built on God's love in which we can all flourish.***Our 5 Key Christian Values are: Compassion Friendship Trust Community Perseverance****LOCAL GOVERNING BODY****KINGSNORTH CHURCH OF ENGLAND PRIMARY SCHOOL****Thursday 30th April 2026****held at 4pm in the school****Present:**

Chris Myers (CMY)	- Chair of Governors (Foundation Governor)
Rev Adam Childs (AC)	- Director Appointed Governor (ex officio)
Chris Cowdery (CC)	- Parent Governor connecting via Teams
Penny Denne (PD)	- Staff Governor
Anne Menzel (AM)	- Parent Governor connecting via Teams
Tracy Roper (TR)	- Director Appointed Governor connecting via Teams
Tracey Sheehan (TS)	- Director Appointed Governor
David Weatherstone (DW)	- Director Appointed Governor
Keith White (KCW)	- Director Appointed Governor – Vice Chair of Governors
Iain Witts (IW)	- Executive Headteacher (ex-officio)

Also present:

Ali Smith (AS)	- Assistant Governance Professional/ Office Manager – observing
Denise Moore (DM)	- Assistant HT/ SENDCo1Jan White
Jan White (JW)	- Governance Professional/Clerk

Meeting opened: 4.15pm:

	Summary Description	Action
	Procedural:	
1.	Welcome, Apologies & Prayer a) Chair's welcome: CMY welcomed those present and in particular Dave Weatherstone, who has joined the LGB as a Director Appointed governor replacing Karen Wilkins. Dave is an ex-governor and ex-Chair of Governors at Kingsnorth. b) Receive, accept or decline apologies offered: - Tracey Sheehan would need to leave at 5.45pm - Rev Adam Childs would be a little late These were accepted by those present c) Opening Prayer: The suggested prayer on the agenda was delivered by DW to focus the meeting.	
2.	Quorum The meeting was quorate. Quorum for our LGB meetings was currently 5 governors.	
3.	Declaration of Business Interests (BI) Any business or conflicts of interest relevant to the agenda: - No changes to governors' business interest since the last meeting - IW declared an interest in item 8 on the agenda – EHT PM	

4.	Governing Body Business/Membership a) LGB vacancies/appointments/resignations: - - There will be no end of governor terms in 2026. In 2027 several governors will come to the end of their current 4-year terms: CC and AM – Parent governors – in June 27 KCW – Director Appointed – in Oct 27 TR – Director Appointed – in Nov 27 b) Way forward for Chair & Vice Chair roles: CMY shared and explained the reasons why he would need to step down from his role as Chair from Sept 26, as informed to him in an email from the Aquila Head of Governance in term 2. This was following NGA guidelines where chairs should not hold this post for more than 6 years. This also referred to content of an original Trust policy regarding succession planning that was revised and circulated in Jan 26. CMY and the clerk had not previously seen or could find this document. CMY therefore had no option but to reluctantly accept this. Our LGB would need to discuss and elect a replacement chair, to be agreed at our 9th July meeting. As chairs of LGBs were Trust Board appointments, all Aquila schools must submit the name of their suggested chair for formal approval by the Trust Board at their wn last meeting of the academic year – 15th July. Q1: What if no one comes forward? R1: Somebody will have to be elected, this is a requirement. Although meetings could be chaired by other governors, the CoG is a mandatory appointment. Q2: (to CMY) Has the Trust asked you what you want to do? R2: This is down to policy and NGA guidelines, there was an email in October from the Trust stating this, thanking CMY for his service and saying he must step down. At this point we had not seen the policy which I believe was circulated in January. I did speak to the Trust CEO about the handling of the matter. Q3: (to CMY) Could you be Vice-Chair? R3: Yes. Election of officers is an annual LGB agenda item in the summer. Clerk will send out the usual self-nomination forms for the Chair and Vice Chair roles well ahead of 9th July meeting so that the name of the Chair can be passed to the Trust Board. The Vice-Chair role was appointed by the LGB and would also be addressed at our summer meeting. ALL governors were given opportunity every year to put their name forward for Chair & Vice-Chair. The option to shadow the present officer roles for a year if they were interested had been offered in previous years. c) Clerk(s) update: JW could not attend the last Aquila Clerks' meeting in March and had not received notes from this meeting yet. No urgent actions or information had been received. d) Committee membership: Our governors were given opportunity every summer to request a change of committee for the coming year. If anyone would like to change, please let CMY know in good time before the next meeting and he will try to accommodate where possible. DW agreed to sit on Quality of Education for their last 2 meetings, as this was where the vacancy had been left by Karen Wilkins. e) SEND Governor: This named governor role was mandatory and needed filling to fulfil important governor monitoring in this key area, especially for a school that was noted for inclusion and nurture. No governors present indicated an interest. CMY asked everyone to give this some thought and let him know if they were interested in helping, even if on a temporary basis. f) Chair of Quality of Education committee: Governors were delighted that Tracey Sheehan had self-nominated for this role. She would also be able to sit on the strategic Leadership & Management committee with the Chair & Vice-Chair, Resources committee Chair and SLT. She had requested a change of time for those meetings to make it easier for her to attend. It was readily agreed that L&M committee meetings would start at 4pm to accommodate.	Clerk: Circulate self-nomination forms for Chair & Vice-Chair of govts to ALL governors – June 26 ALL Govs: Consider if you would like a change of committee for 26/27 and let CMY know ALL Govs: Let CMY know if you would be interested in taking on SEND governor role – possibly temporarily ?
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It was agreed to keep Q of E meetings on a Monday as this was easier for a couple of the committee members.

g) Governor engagement:

School Council: The notes from the SC meeting held on the day of this meeting had been circulated to all governors. The member of staff leading SC had been on long-term recovery from an operation so the SC had been forced to lapse. The children had resumed their meetings with evident interest.

Governors had been welcomed to several SC meetings over the past few years and much enjoyed the pupil voice this gave. Governors all agreed the notes circulated showed some very mature and thoughtful answers from the children during the last safeguarding audit. It was a very positive read. Governors were welcome to attend SC meetings which were generally fortnightly on a Friday lunchtime. Let the Clerk know if you are interested.

PFA: The PFA continued to engage well with the school. There will be some structural changes to their committee and they had asked to speak to SLT about this.

h) Review Trust Board meeting reflections: All LGBs in Aquila schools had provided LGB meeting reflections to the Trust Board across x 3 generic areas for several years, initially put in place so the TB did not need to read x16 sets of minutes to find out what was going on in each school. In turn, the TB had been providing their own meeting reflections to LGBs since September and these were in a rolling document circulated with the agenda. The TB was keen that LGBs "reflect on the TB reflections" ie show that these had been considered. Discussions about this should now be minuted early in LGB agendas for transparency and consistency. The TB had also invited LGBs to submit anything they would like them to raise at their board meetings.

Governors looked at the TB reflections from the meeting on 4th Feb, as the March meeting minutes were not yet available and therefore may not be reviewed at LGB until July. They looked at reflections from TB meetings in terms 1 & 2 too.

Governors agreed the TB discussions were at a high level strategically and were unsure how they could use them to direct LGB discussions?

Re: Possibility of Chair of the TB responding to LGB challenges raised by Chairs.

CMy had regrettably not been able to attend the last Chairs' meeting and had seen no minutes yet.

Re: Budget – Looking at TB reflections from the Autumn, they commented that budgets were in a better position. Our governors stated that the KPS budget had certainly not been in a better position at that time.

Re: Data accuracy – This was an issue that had been highlighted in schools as an area to develop and HTs were aware, although our last IA visit had not thrown up any concerns.

Re: Issues mentioned with H&S at the TB last meeting were not reflected at KPS where H&S remained a strength.

A Trust estates plan had been mentioned and **Q:** DW asked if LGBs had sight of this?

It was agreed that the Clerk would ask at the next Trust Clerks' meeting how other LGBs had addressed the TB reflections to give some steer on how to discuss them meaningfully? Should governors be commenting on Trust reflections regarding our own school? Are their reflections for information eg. If the TB comments are written highlighting an individual person or school?

i) Governor Training:

j) Mandatory online Judicium Safeguarding training: ALL governors had completed this annual compliance training for this year, with thanks. They would be expected to revisit this training in September. Governors generally received an individual email alert direct from Judicium with a link to do this, usually in late August.

k) Prevent training: AS said there was still one governor who had not completed this. In light of the most recent incident involving a stabbing, Prevent was high profile so it would be

LGB:

Anything that they want the Trust Board to raise at their meeting(s)?

Clerk: To raise Trust Board reflections and how best for LGB to use them to steer /inform discussions?

KPS Governor:
Please complete the online Prevent

very useful if this governor could get this training done as it would undoubtedly come back to schools and communities as a priority.

training as a priority

l) Reading of updated KCSIE document 25/26: With thanks, ALL governors had indicated on Governor Hub (GH) they had read the updated KCSIE document for 25/26 for compliance purposes. Governors would need to revisit this at the start of the new academic year.

m) Governors to signify they have read the updated Aquila Governor Code of Conduct on Governor Hub: Governors had indicated on GH they had read the updated Trust Code of Conduct for 25/26, with thanks. This would also be another review for all governors in September when the new Code of Conduct was issued. As a new governor, DW would meet with the Clerk to go through governor responsibilities/actions for Governor Hub.

n) Governors to complete the Skills/LGB Effectiveness audit form within Governor Hub: This exercise was suggested by the Trust as simpler for governors to complete than the historic NGA skills audit form. All governors had completed this except AC and DW (new governor). JW had produced an explanatory document explaining the various levels of information this self-evaluation exercise could show, how governors could access the info on GH for interest, what gaps our LGB may have and what steps could be taken to support governors needing it. **This information should be examined and action taken.** Overall our LGB was shown as effective. It was agreed that governors should revisit this exercise in September in case anything had changed regarding their experience/confidence in role etc.

Clerk/DW:
To meet for familiarisation regarding use and purpose and Governor Hub tasks for governors etc.

o) Trust “bite-sized” training video/audios for governors: There was no short “snap-shot” information video/audio released to show prior to this LGB meeting. The promised “finance for governors” bite-size had not materialised and was now felt too late to be effective for budget setting. There was an OFSTED bite-sized with info for governors but this was only being released to schools in the OFSTED window. Although these sessions were short, governors felt they had generated some discussion. The Clerk would ask about these at the next meeting.

p) NGA/Learning Link Governor Training: All governors received an individual email from the NGA on 31st March regarding the new Learning Link platform – LL gives access to a variety of online learning modules and is the Trust’s preferred provider for online training. All governors should have an NGA/Learning Link log in. If they cannot access, **please let the Clerk know.**

The email on 31st March has a link to an explanatory video “How to get Started”. The Clerk had included a document in the agenda pack with explanation. The original idea had been for LGBs to look at their LGB Effectiveness audit form on Governor Hub and identify gaps and where training would be beneficial for individual governors.

It would be good if governors could be proactive in looking at Learning Link modules themselves, around their subject/area/committee responsibilities or in areas they would like more information for?

KCW had completed the H&S module. He had also done 2 x online trainings in preparation for “Martin’s Law” - he felt the NGA training had little questioning and the Judicium session had been far more comprehensive.

CMY encouraged governors to let himself or TS know (as Training governors) if there were any areas they would like to access some training.

q) Clerks’ Training: The next Aquila Trust Clerks’ meeting would be 12th May and JW would pass anything relevant to governors prior to the July meeting.

JW had accessed a Judicium “armchair” virtual session regarding the use of AI in Complaints, in the light of the continued increase in parental complaints across the Trust. This had been interesting and notes had been requested.

5.	Minutes of the last meeting held on day/month/year a) To approve the minutes of the last LGB Meeting - 11th December 2025: The draft minutes were circulated post-meeting and again with the agenda pack. Unanimously approved as a true and accurate record of proceedings. To be made available for public inspection and placed on school website. Chair would sign a paper copy for public file and “mark as signed” in the approved minutes file in Governor Hub to signify accuracy. b) To approve confidential minutes of the LGB Meeting held on 11th December 2025: NO confidential minutes recorded for this meeting. c) Receive draft minutes of Resources Committee (12th February) and Quality of Education Committee (2nd February): For transparency, all governors are copied with both sets of committee minutes as part of the agenda pack. Minutes also placed on Governor Hub. No questions from governors about the content of these minutes.	
6.	Actions/Matters arising from Minutes held on 11th December 2025: - Matters arising: No other matters arising. - Outstanding Actions from the last meeting: All actions arising from LGB meetings were now be listed on a separate “<u>rolling</u>” actions list, as requested by the Trust. This would ensure past outstanding actions were not overlooked. Item 5: Prevent Training: One governor (AC) to complete Prevent training ASAP as mentioned. Item 4: Training: Ongoing: As mentioned all governors to access the “Getting Started” link from the NGA so they can access training modules on their new platform. Item 8: EHT mid-year PM review - No mid-year review arranged. IW will contact Howard Fisher (external advisor) regarding end of year review meeting. Item 9: Governor Monitoring: JW has been supporting the RE Lead in school, on behalf of the LGB, with collective worship/RE monitoring since January. This was also in preparation for the impending SIAMS inspection which could be at any time. Governors had previously been asked to put themselves forward to support Rev Adam and the school team with this during this academic year. Louise Keeling (RE Lead) had been at a SIAMS preparation/information course today. Item 9: Governor Monitoring: Governor monitoring within phase teams to be discussed later in the meeting. Item 10: Safeguarding: It had not been possible to arrange a school-based governor safeguarding training this school year. AS would ensure this training, which was additional and not mandatory for governors, to the essential Judicium online training. This would now be arranged for September once the updated Keeping Children Safe in Education document was received. This could also be put on video, so that all governors can access the information. This extra training gave governors a much more school-specific safeguarding overview and had proved useful in previous years. All other actions from this meeting had been addressed or would be discussed at part of this agenda.	IW: Arrange HTPM review date with Howard Fisher AS: Arrange additional safeguarding training for governors in September and also make available on video
School Improvement:		
7.	Executive Headteacher’s Evaluation & Progress Report to Governors – Spring 2026: IW had circulated his statutory report using Trust-approved headings to ensure consistency. There had been no governor questions on this report pre-meeting: IW apologised for the late nature of his report – the last couple of weeks had been heavy with the annual WorkNest H&S audit and a complaints panel. The annual H&S audit for the Trust, carried out by WorkNest on Tues 28th May had been extremely thorough and intense. IW reported the school was 99% compliant with only 5 areas for actions: 1 x amber 4 x green (better practice)	

	Remedial actions were all in progress with outstanding servicing of kitchen equipment booked for the summer holidays. CMy extended thanks to Richard Everett (Site Manager) as there was now a lot more paperwork attached to H&S. TS also thanked the staff team for their support with H&S. With more staff long-term absence at the moment and over past months, IW thanked the whole staff who always pulled together when needed. CMy commented on the low unauthorised attendance. IW praised Paula Rich (FLO) who worked hard on this. She would be meeting with a local attendance officer soon to look at case studies. Two children who had not been in school for some time, one since term 1, were majorly skewing the school's attendance figures. Neither had any intention of returning, but were waiting for places in specialist schools. Had these children been in school our attendance levels would be well above expected. Q4: At what point can the school off-roll? R4: We can't off-roll until we get proof of change of school. At that point there could be an option to take it back to the point where they stopped attending to improve our attendance figures. Governors agreed that a situation like this also denied another child a place at the school. Governors warmly thanked the whole staff for their hard work and dedication in all their roles.	
8.	Christian Distinctiveness: (taken from the HT report): We have had confirmation that we are expected to have a SIAMS inspection this academic year. With this in mind Louise our RE and Collective Worship lead has been working tirelessly in preparation. She has been supported through this process by Miss Gillmore, attending various Diocese Conferences and training sessions across the year so far. We continue to have strong links with our parish and incumbent and are looking at ways we can enhance this. We continue to work on the area of spirituality – an area that many adults struggle with! Alongside areas such as courageous advocacy. We continue to look for the Governing Body to come alongside Rev Adam (as incumbent) to help show a collective approach, that as Governors we all engage with RE and Collective Worship.	
9.	EHT Performance Management process 25/26: This process and HT objectives for this academic year had been agreed at the end of term 6 of 2024/25 by the governor Review Panel assisted by an external advisor. A date for a mid-year internal review had not been arranged. A final review would take place in July with the Review Panel and Howard Fisher, external advisor. Staff Coaching into Appraisal: This process has been happening. There would be a review of paperwork for everyone at the end of the school year. There is now no specific financial reward linked to appraisal.	IW/CMY/KC W/TR: arrange a review date for July
10.	School Improvement Plan (SIP) 2025/26: a) Updated SIP: A RAG-rated SIP document had been circulated with the agenda pack. Q5: Re: the table at the end of the document. Can we email IW any dates when we have been in school? R5: Yes, I will add these in. There had been a lot of improvements across the year so far. Phase leaders had been active and engaged in termly monitoring of the SIP. b) Identify any challenges/achievements in SIP focus areas for the year: These had already been written into the RAG rated SIP document.	

11.

Governor Monitoring:

a) & b) Confirm LGB monitoring structure & Governor Phase Monitoring and any Phase monitoring reports : The following teams had been agreed at the start of the academic year:

EYFS/KS1 Team - Phase Leader: Jo Hunt Years R & 1

Governors: Tracey Sheehan, Anne Menzel, (vacancy)

Lower KS2 Team – Phase Leader (Mat Cover): Leah Nock Years 2,3,4

Governors: Keith White, Tracy Roper, Penny Denne

Upper KS2 Team – Phase Leader: Carrie Lauchlan Years 5 & 6

Governors: Chris Myers, Chris Cowdery, Rev Adam Childs

Is the current governor phase monitoring working?

Separate governor monitoring in place in key areas by named governors: Safeguarding/Attendance, H&S, SEND (up to December – post presently vacant) also RE/Collective Worship ahead of SIAMS.

The phase monitoring system has been in place for nearly 2 years. It was felt governor monitoring needed reviewing to give a better structure for next academic year. If governors were asked to prove effective monitoring, the phase meetings would not provide evidence of this. There was no opportunity for triangulation (ie books, data, pupil voice) as these meetings held after school.

There have been no phase monitoring reports produced by governors or attendance at phase meetings with staff teams since January, although there have been odd occasions when arranged meetings have been cancelled without governor knowledge.

It was disappointing that governors and some of the staff teams had not been as proactive as hoped in arranging governor attendance at phase meetings, so it has somewhat lapsed if the Clerk has not steered dates and directed governors towards SIP questions to ask.

The original ambition was for governors to attend one phase meeting per term ie. x 6 per year. Attendance by some governor teams has been sporadic, with occasionally only one governor attending. This could be because meetings were not sufficiently scheduled ahead?

Governors agreed that attending phase meetings had been very useful in terms of forging relationships with staff, but phase meeting agendas had often meant any governor questions had not been asked/ or governors had not felt to be appropriate to the agenda of the phase meeting – therefore governors had just attended and not fulfilled any monitoring.

KCW said that the Lower KS2 phase leader had been open to governors sending any monitoring questions in ahead of a meeting so staff could prepare and discuss, but governors needed to be proactive in picking out the questions they needed to ask?

Previously it had been suggested that as there would be subject leaders within every phase, this would give governors chance to question if a curriculum. Following the last LGB phase leaders were to be asked if they could include this aspect in meetings?

The governor monitoring column in the right hand side of the SIP priorities should have been steering governor challenge/questioning. It currently made mention in several places of individual governor subject monitoring which has not been in place this year. This had been discussed before and it was fully appreciated by all that not all subjects could be individually monitored due to time constraints for governors and also subject leaders being given release time in school. This could be arranged, but the key issue was always if governors had capacity to take on individual monitoring as well as attending phase meetings?

The Maths, English and RE Leads had all visited Quality of Education meetings this year (and would continue to do so) to give governors an overview of progress and new

	initiatives. They had spoken enthusiastically and informatively and been able to answer any governor questions with this dialogue minuted. However, this still did not give governors opportunity to triangulate for core monitoring. KCW felt that individual subject monitoring would be more meaningful and give more opportunity to triangulate and produce dedicated governor monitoring reports as evidence, perhaps just in key subject areas eg. Maths, English, RE/Collective Worship, PSHE? He fully appreciated that this meant governors giving up more time to come into school. He also suggested a possible meeting between the governors and phase leaders to discuss the best way forward. It was agreed that this matter would be discussed in depth at the Leadership & Management committee meeting in June to agree a way forward for the new academic year. c) Any Notes of Visit (NoV) from improvement advisors for the current term: No IA reports to share. The school receives x 3 Aquila IA visits a year from Jenny Ashley-Jones, but largely we had been left alone this year. Liz Petterson had been visiting regularly and was in school on 8th May re: RE/CW in preparation for SIAMS - reports are shared with governors - but these visits would stop once our SIAMS visit was over.	L&M Committee Discuss at 18th June meeting.
12.	Safeguarding: a) Any issues or concerns: The school had a very robust but successful Judicium safeguarding audit in February. TR attended all day as Safeguarding governor and produced a report that was circulated to all governors. There were lots of areas in “green” and only a few areas needing attention which were all addressed. b) Single Central Record Tracker - governor monitoring of: The SCR had been updated in February but was due for a term 5 update. There had been very few changes to this online portal, which was now managed centrally by the Trust for all its schools. CMY had not carried out the usual governor monitoring process and would arrange to do so.	HT/Chair of Govs: Update monitoring of SCR Tracker
13.	Health & Safety: a) No specific issues to report. b) KCW had carried out his annual governor H&S visit on 1st April and his monitoring report was with the agenda papers. c) The annual WorkNest H&S audit took place on Tues 28th April. This was another very thorough and intense audit – the auditor had gone round the school and site for visual checks with RE and looked at required paperwork. As mentioned earlier in the meeting, the school was 99% compliant with only 5 minor areas to address. These were all in hand or already addressed. TS said she could get hold of any COSH data sheets for the school if they ever needed any. IW would send governors the WorkNest H&S report and also the Judicium Safeguarding report.	IW: Circulate H&S and Safeguarding reports to governors
14	Risk Management, Data Protection and Compliance: a) RiskMate: IW reported that our RiskMate remained up to date. The system was only accessible to the HT and Chair of Governors. Christine Bayliss had been commissioned by the Trust to look at the management of risk. There had originally been 80 risk areas that had been reduced to 23 by a working party that IW had been a part of. Christine still felt 23 was too many. The process of reducing the risk areas had looked to create a set of risks for every Trust school, then at mitigations. This made it easier for schools to go into and update on the RiskMate system. It was felt some of the risks were actually Trust ones, but their name was not on the “drop down” list of available owners of the risk.	

	b) By September Aquila would have 19 schools, with 2 new schools joining – Downsview Infants and Bridge & Patricxbourne. Some needs across schools would be corporately led with a lot more steerage and centralisation. c) GDPR: Nothing since the last meeting. d) Website Compliance: The school was in a strong place. 3 x times a year an external company is tasked to look at the website content for compliance – this is done via AI.	
	Other:	
15.	Policy Review: The following policies had been circulated to governors : a) Aquila Policies: (LGB to adopt ONLY not agree) <u>Privacy Notices for: Early Years; Governors/Trustees/Members; Job Applicants; Parents & Carers; Parents & Carers (for their children); Pupils, Suppliers of Goods & Services; School Workforce: Visitors &Volunteers.</u> Complaints Policy Data Protection Policy Finance & Controls Policy Parent Conduct Policy – with associated documents&templates All formally accepted/adopted by this meeting b) School based policy documents: (to be agreed by LGB) NONE c) Rolling List of All Policy Documents: Because of RiskMate and Safeguarding, IW had worked hard to gather all the Trust and school policies he could find in one place. The link to this list had been shared with agenda papers. His intention would be to keep this updated throughout the year. As the majority of policies were now Trust-generated and not within the LGB’s control, actual documents could be presented once, annually, to governors – either at the July “housekeeping” meeting or in September. Governors would still receive lists of updated policies at each LGB as they needed to be aware of them, together with a narrative of any significant changes. IW said the Parent Conduct Policy had been a document/change that HTs had not been expecting.	
16.	Any Other Documentation Arriving : a) OPAL Report for governors: The agenda pack included the seasonal report from JW, who represents the LGB on the OPAL team. She was thanked for this positive report on progress Any Other Urgent Business: a) Sports Day - 19th May – any governor help very welcome b) Budget Setting – 5 year budget from 2026/27 - Q6: Has there been an initial budget setting meeting with the Aquila finance officer yet? R6: IW had met with Mel Fellows for a couple of hours the day before to begin producing a skeleton budget. This year the governors had not been invited by the Trust to the initial budget setting meeting as they had before. It was presumed there would be another on site budget meeting? The budget must be approved and signed (devolved to the Resources Committee) and sent to the Trust by 22nd May - the budget should be ratified by the full LGB. The next Resources meeting was 14th May, so the budget would not be ready to approve at the meeting. To be approved by the committee outside of this, as had been done before.	
17.	Confidentiality: There were no parts of this meeting deemed confidential or needing separate recording. Publication of minutes: Once approved for accuracy by the Chair/HT, draft minutes of this meeting to be shared with the CEO at the Trust for review (also JL as Trust Governance Manager) and posted on the Aquila Sharepoint.	

	The minutes of today's meeting will be made available for public inspection once formally approved at the next LGB meeting in July 26.	
18.	Date(s) of next meeting(s): Full Governing Body: Thurs 9th July 26 - 4pm <i>Annual Housekeeping meeting addressing annual documentation</i> Quality of Education: Mon 11th May 26 - 4pm Resources: Thurs 14th May 26 - 4pm Leadership & Management: Thurs 18th June 26 - 4pm	
19.	Closing Reflections, Meeting Summary and Prayer: a) What was the theme of the key discussion during this meeting? The compliance aspect across school is strong. We have recent audits for both safeguarding and H&S that confirm that we provide safe and healthy spaces for our children. The impact of OPAL is becoming more evident on behaviour and providing the best playtime experiences for all children. b) What was the key challenge facing the School/Trust during this discussion? Budget: The continuing impact on staffing where more was expected from less people. It was very difficult to set a meaningful budget for the coming year at the end of May with so many variables/unknowns not available until September. Eg. roll-over, Trust costs. Governors agreed that this point came up year on year. <i>TR left the meeting at 5.50pm</i> c) What are the areas for celebration in this discussion? The dedicated staff team, always giving extra and pulling together. Successful H&S and Safeguarding audits, with a positive safeguarding culture set by DSLs but delivered by the whole staff. The relaunch of OPAL that has gone well and is progressing so positively, with a dedicated team working towards the Silver Award and making it happen. “Spiritual Reflection” item: Governors are asked to reflect how they have held the school's Vision & Values at the heart of their discussions and evidence where these have been recognised/lived: Evidence of “looking out”, “reflecting” and “what next”. Community: A recent meeting between the school and parish councillors where the ambition is to work together better and more productively for the Kingsnorth community. A very positive meeting. Perseverance: The OPAL team – have shown perseverance in continually monitoring the OPAL offering to the children this year – giving thought to the space, logistics and making changes to resources and processes to improve the playtime experience for everyone. Trust: The trust shown by pupils (School Council report) in the adults in school – they clearly feel they can approach them to talk about issues, worries etc. Governor “blog”: Tracey Sheehan to produce the meeting blog (from the rota) for the governor area of the school website. Closing Prayer: Delivered by AC: With thanks to Rev Adam for suggesting a generic closing prayer, this is used after every LGB and committee meeting. <i>Loving God, We thank you for being with us in our conversations and decisions today. We place into your hands our successes and achievements, as well as the challenges and frustrations, as we continue to be a community of love and learning. Bless our school, its children, staff, and families. Give us wisdom to guide, courage to serve, and compassion to care. As we leave this place, may your peace go with us, and may all that we do bring life, learning, and joy to our community. Through Jesus Christ our Lord. Amen.</i> Meeting closed: 5.55pm ACTIONS FROM THIS MEETING WILL BE SHOWN ON A ROLLING ACTIONS LIST, PRODUCED SEPARATELY	TS: Produce governor “blog” for this meeting