



## Kingsnorth Church of England Primary School

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Headteacher: Mr Iain Witts

19<sup>th</sup> January 2026

### Temporary Staffing Changes – 3H

Dear Parents and Carers,

I am writing to inform you of a temporary staff change affecting class 3H later this week. Mrs Kubanska (Mrs K) will be absent from school for a period of five days as she undergoes a minor medical procedure.

During this time, we have arranged for Mrs Moat to cover some of Mrs K's teaching responsibilities in order to maintain continuity and support for the pupils.

We recognise that any change in staffing can cause concern, and we apologise for any inconvenience this may cause.

Should you have any questions or require further clarification, please do not hesitate to speak directly with the class teacher.

Thank you for your understanding and continued support.