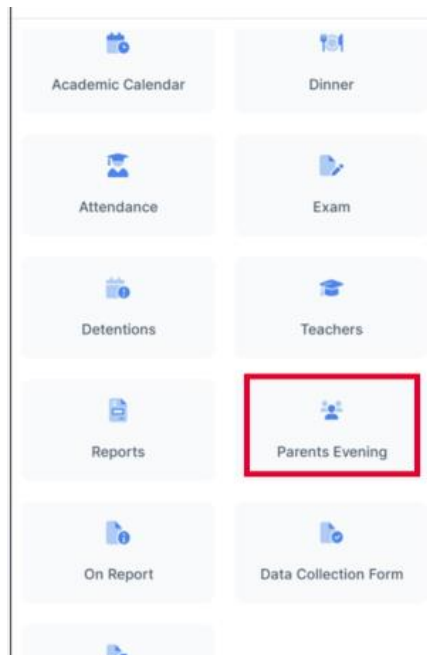
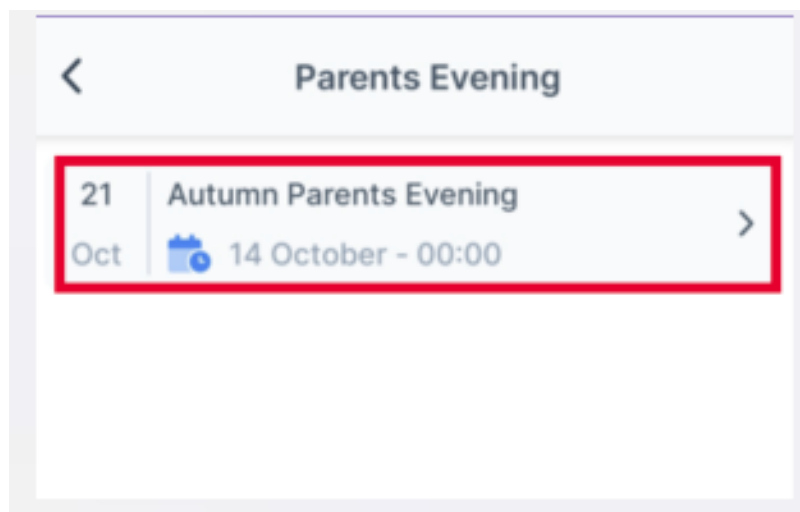


How to book Parents Evening on MCAS via parent app

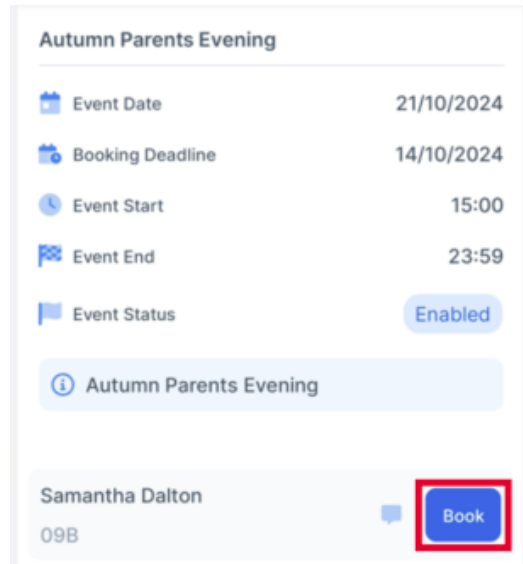
1. Select **Parents Evening** from the menu.



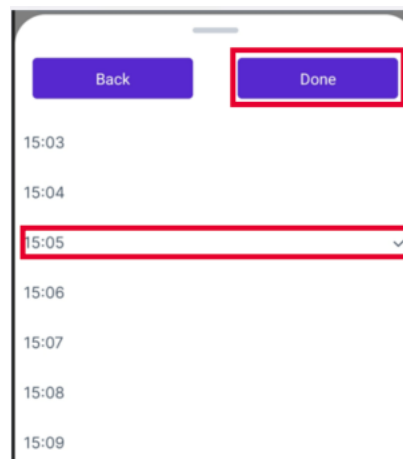
2. Select the **Parents Evening** you would like to book sessions for from the list.



3. This will display a list of all the teachers you are able to book sessions with. Click **Book** next to the name of the **Teacher** you would like to book an **Appointment** for.



4. This will load a list of available times. Click on the slot you would like to book (a tick will appear on the right hand side to confirm your selection) once you're happy, click **Done**.



5. Your selected time will then appear in green next to the **Teacher**.

