



Kingsnorth Church of England Primary School

Church Hill, Kingsnorth, Ashford, Kent TN23 3EF

T 01233 622673 E office@kingsnorth.kent.sch.uk W www.kingsnorth.kent.sch.uk

Headteacher: Mr Iain Witts

Registration of Clubs

December 2024

Dear Parents/Carers,

At the beginning of the year, we starting using MCAS for parents to register their children for lunchtime and after school clubs. We have been monitoring the attendance and we are looking to make a few changes to the process.

We are aware that some children are being signed up without their knowledge, therefore they are not attending or their space is being cancelled at the last minute. This means that at the start of term the clubs are not full and other children are missing out on the opportunity.

To help improve the process, a text will be sent 24 hours before registration opens to advise which clubs will be on offer. Please discuss with your child, which if any, they would like to participate in, before booking a place.

As normal, a text will be sent to inform you when the registration opens.

If your child has a place in a club, you will receive a text to confirm their place in the first week of the new term.

If a club has a waiting list and a space becomes available, we will contact the top of the list to advise. This will ensure a fair and inclusive provision of clubs to all children.

Kind regards

Mr Witts
Headteacher