



## Kingsnorth Church of England Primary School

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**Headteacher:** Mr Iain Witts

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Dear Parents/carers,

Starting from next term, we will have a new online booking system in place for choosing an after-school club for your child/children. At the beginning of each new term, the school will send out the website you will need to access, along with a set time and date that the booking form will go live. Please note that club lists will not be available before this time.

Once accessed, you will be able to browse the clubs on offer for that term and sign your child/children up, by entering all the requested information. This information is stored securely by our PE curriculum providers (TLG-PE) and will only be accessed by school staff. Each club will have limited places and will be on a first-come, first-served basis.

The system will let you know instantly if you have been successful in gaining a place. If your first choice club is full, then please sign up for another club. There is a limit of one club per child due to the high demand for places. However, this does exclude the 'invite only' clubs such as the school's football, hockey and netball team training.

If a child fails to turn up for a club for two consecutive weeks, without good reason, the school will automatically offer the place to someone else.

There will be a few clubs sent out separately to parents on newsletters as these require you to book and pay for places online. These include gymnastics and French club.

Yours sincerely

Mr Clark