



Church Hill, Kingsnorth, Ashford, Kent TN23 3EF
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Head of School Mrs S Sullivan

Dear Parents and Carers,

Date: 1st March 2021

We are looking forward to welcoming all the children back on March 8th. I can now share with you our procedures unless there are any changes in the Government's guidance.

On arrival, children will enter the school through a specific gate at a specified time.

Please keep to your time and gate as we have 420 children to get into school in a very short space of time and it will alleviate queuing and large numbers gathering outside the school.

Dates for Term 4

We will be following these dates:

Monday 8th March 2021 – **Open to pupils**

Thursday 1st April – Last day of term. **Finish at 1.30pm**

Since the updated government announcement and guidance, we have been working to ensure that measures are in place to allow the safest possible return to school for all children, within the confines of the school environment and taking into account the ages of the children. We will be continuing with the measures already in place.

Classes will continue as individual 'bubbles' across the school apart from Year R, who will continue as a year group 'bubble'

School attendance is mandatory from the 8th March 2021. The usual rules on school attendance apply, including:

- **Parents duty to secure their child's regular attendance at school**
- **The ability to issue sanctions including fixed penalty notices in line with the local authorities codes of conduct**

Social distancing

Children within their class bubbles are not expected to socially distance, but classrooms, break times and lunchtimes have been staggered so that bubbles do not mix at these times.

Parking

Please use the Church Hall carpark, our School Staff Car Park remains closed.

If you wish to speak to a member of staff, please telephone or email the school office. No parents will be permitted to enter the school building. We will be available to speak to you via telephone or email.

Please leave the school site promptly and do not stop to talk to other parents as this will prevent the safe drop-off and collection of other pupils and will make social distancing on and around the school site very difficult.

Arrival

When you arrive with your child, there must only be one adult and no other individuals who are not attending the school that day. Please arrive at the specified time for ALL gates.

Year R: Entry via wooden gate at 9.00am. Children to enter via the steps on their own. Parents to exit via the large double gates onto Church Hill.

YR1 and 2S: Entry at specified time. Via small wooden gate, then to the right of the old school. Parents to exit via large double gates onto Church Hill.

Times are as follows:

Drop Off

TIMINGS	DOOR/GATE 1 Small wooden gate	DOOR/GATE 2 Top gate	DOOR/GATE 3 Main Entrance
8.40		6M	4F
8.45	2S	2G (upper corridor) 6H (TA door)	4CD
8.50	1B	5R	3T
8.55	1A	5H	3C
9.00	RG/RH		

Pick Up

Please do not arrive early, as this will cause queuing. Only one person from each family to pick up and No older siblings

- Entry will be via the small wooden gate and around the Old School building except YR R.
- There will be a one-way entry and exit via the main double wooden gates.
- Parents will walk round from youngest to oldest sibling
- Year 1/Year 2/Year 3/Year 4 = use fire exit doors
- 5H/6H = use shared TA door
- 5R/6M = end of corridor

TIMINGS	YEAR GROUP
2.55	YR R
3.00	Year 1
3.05	Year 2
3.10	Year 3 Year 4
3.15	Year 5 Year 6

Wrap around care

Breakfast Club and After School Club will be not be available until after the Easter Break. We will provide more information about this arrangement closer to Easter.

Movement around the school

All staff will continue to wear masks in the corridors or shared spaces where social distancing is not possible. Unlike secondary schools, masks are not required to be worn by children unless travelling in taxis or are clinically vulnerable and have spoken to the Head of School prior to the 8th March. Please do not send children in with masks.

We will continue using a one-way system around school and have signs and reminders up for the children.

If for any reason your child is not able to enter the school on time, you will be asked to wait until we have all the children in school and then for your child to enter through the main entrance.

Uniform

Children are expected to wear full uniform every day (Uniform letter on website.)

We would like children to wear black trainers or school shoes that they are able to do up independently, so that they do not need to change when doing sports activities.

Red Book bags: Children will be able to bring to school a 'school book bag' It must be RED and cannot be any other type of bag, as we do not have the space to accommodate string bags, rucksacks or backpacks. Book bags can be stored one on top of each other or flat on the floor taking up less room. Children can then bring in their water bottles, reading books and reading records. If a soft lunch bag or box fits into the book bag, this is allowed. We do not have any space for separate bags and boxes.

Please support us and your children to abide by this, as we have to allow as much space in the classrooms and corridors for learning to take place safely.

Behaviour Expectations

The behaviour as set out in the policy (available on our school website) is still expected at all times. We have amended the policy to include an appendix that covers alterations in light of the current COVID-19 situation.

We expect the highest conduct of all adults on school premises at all times. We are all role models for our children and expect to be treated with mutual respect and care in all communications. Misconduct towards staff or members of the community could result in being banned from the school site and police involvement.

Classrooms

Every classroom will be organised to try to ensure children are kept socially distanced and learning activities will be carefully planned to allow for this, children will be sat in rows facing the front, as per the government guidance.

Members of staff will socially distance from each other at all times of the school day.

Shared resources and classroom equipment will be thoroughly cleaned throughout the day.

P.E.

Children must wear their PE kit to school for their specific PE days and weeks. Check class web page for this information. Please do not send PE kits into school.

Laptops and online learning

Remote learning **will only** be available to those unable to attend school due to shielding or self isolation. **This will continue via Seesaw.**

If you were issued with a laptop, please return with your child on the 8th March. These will be signed back in and recommissioned for each classes use or until needed in the future.

General guidance

All staff now take 'Lateral Flow Tests' (Tests for Covid-19 with results within 30mins) twice a week on Sundays and Wednesdays.

We hope this offers some reassurance to both children and adults alike. We act quickly if any adults test positive and this may result in closing bubbles where necessary. If you or your children test positive or need to self-isolate, please use the link on the school website or email cv19positive@kingsnorth.kent.sch.uk

Children will apply hand sanitiser or wash hands when entering school (we will provide this). If your child has an allergy to this, please inform the office by phone or email.

Strict hygiene measures will be adhered to throughout the day, including regular hand washing.

The curriculum will continue to be broad and balanced. In some circumstances, we have shortened lessons and some aspects will be on hold until later in the year when guidance changes.

In order to fulfil the statutory requirements of the curriculum, we will be running 'themed' weeks (i.e. science week, arts week etc...) and we will also hold an assessment week early in Term 4 to base our planning going forward, to ensure we have provided provision and opportunities to 'catch up.'

All of the above measures are being taken to ensure the safest possible environment and quality of education for your child. We will continually review the risk assessment and it is available on the school website.

We will always work very hard to continue to provide a happy, comforting and secure environment so that no child becomes anxious and they continue to enjoy their time in school.

As always, your child's emotional well-being is of the utmost importance to us. Please share the photos of the school with your child, if they have not been in attendance. This will reduce anxieties or worries they may have.

Thank you for your cooperation and support at this time.

If you have any questions or concerns, do not hesitate to contact the school via office@kingsnorth.kent.sch.uk

Yours sincerely



Mrs S Sullivan
Head of School.