



23<sup>rd</sup> April 2019

Dear Parent/Carer

### Election of a Parent Governor

I am writing to invite you to consider standing for election as a parent governor, joining other parents who represent BOTH schools on the Joint Local Governing Body. This Governing Body is proud to be responsible for BOTH schools. There is currently ONE vacancy for a parent governor.

Together with the Executive Headteacher and Heads of Schools, the Joint Local Governing Body has responsibility for the Leadership of the schools. At the moment there is a maximum of 18 governors, with representatives from the local Churches, Diocese, Multi Academy Trust, parents & staff, and the local community. The Joint Local Governing Body is supported in its work by the Trust Board at Aquila, The Diocese of Canterbury Multi Trust Academies.

Governors are involved in four core responsibilities

1. Consider where BOTH schools can continually improve and develop for the benefit of everyone in the school communities
2. Challenge and question the leadership team to deliver its planned outcomes for BOTH schools
3. Make sure BOTH schools' money provides the best education for all the pupils.
4. As distinctive Church Schools, we always consider how our Christian ethos plays a key role in our work and also forms part of our meetings.

**Anyone with parental responsibility for a child at either school will be eligible to apply.**

*IMPORTANT: We are keen to maintain a balance of skills across our Joint Local Governing Body to ensure that there is a breadth of knowledge; also that the strong links between the two schools and rapid school improvement continues.*

*For this reason we are ideally looking for a parent governor with some experience within finance, marketing or legal sectors to support the experience already within the Joint LGB.*

*Those applying also need to be fully aware of the commitment and hard work needed to be a really effective and supportive governor.*

You will need to be able to arrange to commit time during the day and evenings for meetings and to support the staff and children by attending certain school events and activities throughout the year so that you are promoting the role of the Joint LGB to other parents and stakeholders. You should have a willingness to learn – to take on board school policies and procedures and be a part of a friendly and supportive team. Training is available both externally and internally, as are expenses for any travel to training. The main thing you need is a real passion for helping to make a difference to both Brenzett and Kingsnorth Schools.

If you are interested in applying, please provide a short statement saying what you think you could bring to the role. **This shouldn't be any more than 100 words.** The statement should only include biographical information, your reasons for wanting to be a parent governor and the skills and expertise you believe you can bring to our Joint Local Governing Body.

**If you are interested in being part of the management of our wonderful schools, PLEASE COLLECT A NOMINATION FORM FROM THE SCHOOL RECEPTION, then complete and return the form to**

**Mrs. J. White (Clerk) care of your child's school, in a sealed envelope marked with "Parent Governor Nomination" by Tuesday 7<sup>th</sup> May 2019 – 4pm**

**Please note: You will need to ask another parent of a child at either of the schools to formally "propose" your application.**

Once we receive your nomination, you will be invited into one of the schools to look around and to have a mutually convenient, informal meeting with the Executive Headteacher and/or Joint Chairs of Governors. This will give you chance to discuss the position in more depth and find out more about what we do and the skills and commitment needed.

If there is more than one nomination, an election will be held, and at this point copies of the personal statements will be sent home to all parents with ballot papers, so they can cast their votes. One week will be allowed for the return of these. Each parent will have one vote, no matter how many children he or she has at the schools.

Because appointment as a Governor will give access to children, there is currently a requirement for governors of all schools to undertake a Disclosure and Barring, Service check (DBS) and your appointment will be subject to successful completion of this check.

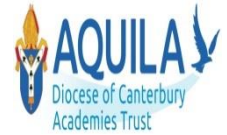
The role of Governor is so rewarding, especially at what has been an exciting period for both schools, and is vital to our work - so we look forward to hearing from you. If you need any information before deciding to put yourself forward, PLEASE don't hesitate to approach the schools by e-mailing Anne Locke or Laura Paine, Joint Chairs of Governors, on [alocke@kingsnorth.kent.sch.uk](mailto:alocke@kingsnorth.kent.sch.uk) and [lpaine@kingsnorth.kent.sch.uk](mailto:lpaine@kingsnorth.kent.sch.uk) or via the Clerk at [clerk@kingsnorth.kent.sch.uk](mailto:clerk@kingsnorth.kent.sch.uk) We will be glad to support and help with your decision.

Yours sincerely

**Mr. I.Witts**  
Executive Headteacher

**Miss Anne Locke**  
Joint Chairman of Governors

**Mrs. Laura Paine**  
Joint Chairman of Governors



## ELECTION OF PARENT GOVERNOR

PLEASE RETURN THIS FORM TO EITHER OF THE SCHOOLS NAMED BELOW – **Tuesday 7<sup>th</sup> May 2019**

Name of the Schools **BRENZETT & KINGSNORTH CHURCH OF ENGLAND PRIMARY SCHOOLS**

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Please enter IN BLOCK LETTERS the name and address of the **person being nominated** for election (he or she must be the parent/carer of a child registered at the schools named above)

Name \_\_\_\_\_

Address \_\_\_\_\_

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**Signature of person nominated** \_\_\_\_\_

Parent /Carer of \_\_\_\_\_ (Name of Child/ren)  
At BRENZETT/KINGSNORTH SCHOOL (delete as applicable)

**Signature of proposer** \_\_\_\_\_

**Name and address in BLOCK letters of proposer** \_\_\_\_\_

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**Parent/Carer of:** \_\_\_\_\_ (Name of Child/ren)  
**At BRENZETT / KINGSNORTH SCHOOL (delete as applicable)**

**PLEASE SUBMIT A SHORT SUPPORTING PERSONAL STATEMENT AS MENTIONED IN THE ORIGINAL LETTER**



