



Church Hill, Kingsnorth, Ashford, Kent TN23 3EF
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Head of School Mrs S Sullivan

Dear Parents

Welcome Back!

We are all excited at having all our children back in school tomorrow. The staff have been preparing their classrooms and the school. We hope you have all had a lovely time with your children and are looking forward to the new school year. It is going to be different for us all and a time where we will all need to be patient and kind with each other.

What to bring to school.

A named water bottle – these will be sent home every day.
Packed lunches in disposable bags, no lunch boxes or bags.

Please do not bring school bags into school or pencil cases. Each child will be given their own stationery wallet tomorrow. No PE Kits into school until further notice.

Children to wear plain black trainers without logos or black school shoes.

Children can wear face masks to school but parents will need to remove them before they come into school grounds.

On arrival to school, children will enter the school through a specific gate at a specified time for their **new** class. School car park will be closed. Please walk where possible.

Please keep to your specified time and gate as we have 360 children to get into school in a very short space of time.

On entry to the school the children will be greeted by their **last** year teacher. Who will direct your child to their new classroom.

Children will be in new classrooms, as they should not move from room to room, whereas staff members can.

This should alleviate some anxiety for the children, as they will be greeted with a familiar face.

They will then spend some time with their old teacher, in their new classroom. After a period of time, their new teacher will be introduced to them and their old teacher will leave. All adults at this time will **keep to strict 2** metre social distancing.

The following morning, children will know where to go and feel more confident. They will also recognise their new teacher.

Times are as follows:

Drop Off

TIMINGS	DOOR/GATE 1 Small wooden gate	DOOR/GATE 2 Top gate	DOOR/GATE 3 Main Entrance	DOOR/GATE 4 Year R
8.40		6M (Upper Corridor)	4H	
8.45	2S	2G 6H (TA door)	4DF	
8.50	1B	5R(Upper Corridor)	3T	
8.55	1A	5H (TA Door)	3C	
9.00 – 9.30				Year R: Organised times. 5 min slots for groups of 10. When Year R are full time, use main entrance at 9am

Pick Up

- Specific times are given to parents.
- Staff will need to be flexible – the child is released when the parent is seen.
- Parents will walk round from youngest to oldest sibling doors.
- Year 1/Year 2/Year 3/Year 4 = use fire exit doors
- 5H/6H = use shared TA door
- 5R/6M = end of corridor

TIMINGS	YEAR GROUP
3.00	Year 1
3.05	Year 2 Year 6 walkers
3.10	Year 3 Year 4
3.15	Year 5 Year 6

However, this is subject to change if the Government guidance changes.

If for any reason, your child is not able to enter the school on time. You will be asked to wait until we have all the children in school and then for your child to enter through the main entrance.

Yours sincerely

Sue Sullivan
Head of School.