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Head of School Mrs S Sullivan

Dear Year 6 Parents/Carers and children,

Leaver's Day

The last few months have been very different from what we could have ever wanted or expected for your final year in primary school. At this point in the year we would, under normal circumstances, be busy organising the production and leaver's assembly and - like you - we are very disappointed that we cannot share these events as we usually would.

Having said that, we are so proud of all that the children have achieved in the time that they have been with us, and we would love to see them all again to say a proper goodbye! We would also like to give them a chance to spend time with some friends in a 'bubble' and to say goodbye to one other. During the day, we will be discussing and completing activities relating to transition to secondary school, in order to help them to prepare for their next stage.

We would like to welcome back all of our year 6 children for their Leaver's Day; however, we understand that coming back into school may be difficult for some. Therefore, resources and activities that are undertaken during the day will also be available online for the children to access or refer back to.

All children will receive their year book on their Leaver's Day and the hoodies for those who have ordered them will also be given out. We will ensure those unable to attend the day will receive their leaver's gifts. Also, as part of the Kingsnorth tradition, children will be clapped out of the building at the end of the day. We ask that only one adult attends in order to maintain social distancing.

All Year 6 children are invited in for one day during the last week of term (week commencing 13th July). **Please note that owing to the need to physically distance, not all of the children will be invited in on the same day;** rather, they will be put into small groups called a 'bubble' with other children from their class. **The day will start at 10 and end at 2.**

For fairness, groups will be chosen randomly, and a text will be sent informing you of which day your child is invited. Owing to organising groups and adhering to social distancing, *Leavers Day's cannot be changed*. Unfortunately, the 'bubbles' of children **will not** be allowed to mix at any part of the day.

Children will need to bring in a packed lunch for the day. Free School Meals will be provided.

We are very much looking forward to seeing the children!

Kind Regards,

Mrs Mobbs and Miss Harris

If you would like your child to attend the Leavers Day for one day on the last week of term, please email office@kingsnorth.kent.sch.uk by **Friday 26th June** to confirm the following:

- I would like my child to attend the Leaver's Day.
- I understand that my child will attend one day from 10am to 2pm.
- I will receive a text informing me the day my child will attend which cannot be changed.
- My child will be required to bring in a packed lunch and Free School Meals are provided.
- I have read and agree to the changes to the usual school procedures (below)

Changes to usual school procedures

Arriving: When you arrive with your child, there must only be one adult and no other individuals who are not attending the school that day. Drop-off and pick-up times will be staggered to ensure that large groups do not congregate. Year 6 children will enter via the 'field gate' at **10am**. Please ensure you are prompt to ensure the smallest amounts of people are arriving at the same time.

There are physical changes to the site. You will see distancing tape and boundary markers which will indicate where you will need to wait with your child. A member of staff will indicate when you need to enter the 'checking area'. Your child's temperature will be taken and hands cleaned with antibac. They will then be seen into the school building by a member of staff.

Please leave the school site promptly and do not stop to talk to other parents as this will prevent the safe drop-off and collection of other pupils and will make physical distancing on and around the school site very difficult. If you wish to speak to a member of staff, please telephone the school. No parents will be permitted to enter the school grounds or buildings. We will be available to speak to you via telephone or email.

Uniform: Children are expected to wear their usual school uniform and they may wear trainers (not AstroTurf). The government guidelines stipulate that children should maintain the highest levels of hygiene.

Behaviour: The behaviour as set out in our school policy (available on our school website) is still expected at all times. We have amended the policy to include an appendix that covers alterations in light of the current COVID-19 situation.

Appendix 1: COVID-19

We expect children to follow the normal procedures of exemplary behaviour at all times.

The behaviour as set out in the main body of the policy is still expected at all times.

Based on current guidelines from the Government, this appendix covers behavioural expectations during COVID-19.

Parents/Carers will need to be contactable at all times and agree to collect their child immediately when requested.

Not following any of the expectations below ***will result in immediate withdrawal of the pupil and parents will be called to collect:***

- The ability to follow instructions the first time they are given which is a matter of safety for all
- Deliberate or malicious intent to endanger anyone, including staff.
- Absconding, or attempt to abscond, while being removed to or kept at a place of isolation
- Failing to maintain good hygiene in school: following modelled handwashing expectations (as set out by Public Health England), handling equipment that is not part of their pack without explicit instruction from an adult and not covering their mouth or nose when coughing or sneezing followed by washing their hands.

Lunch time: we ask that packed lunch is brought in a plastic or paper bag that can be thrown away at the end of lunchtime. Lunch time will be staggered so that no 'bubbles' will be in contact with each other.

Classrooms: Every classroom has been organised to try to ensure children are kept physically distanced and learning activities will be carefully planned to allow for this. The classrooms have a maximum of 10 tables for children to ensure distancing can happen. Members of staff will physically distance from each other at all times of the school day. Children will have their own pack of stationery kept in a zipped plastic wallet. Shared resources and classroom equipment will be thoroughly cleaned throughout the day. Each classroom has its own cleaning equipment. Please could children return any school reading books.

General guidance: Children will apply hand sanitiser when entering school and throughout the day (we will provide this). If your child has an allergy to this, please inform the office by phone or email. Strict hygiene measures will be adhered to throughout the day, including regular hand washing. They will all have their own, new stationery pack and there will still be the opportunity to learn lots, have fun and see other children. Please do not send your child in with a bag, pencil case or any equipment.